

# Executive Employment Committee

## Open Minutes

**Commencing:** Tuesday 26 November 2024, 2:00pm

**Venue:** Council Chambers, Regional House, 1 Elizabeth Street, Tauranga

**Chairperson:** Cr Jane Nees

**Deputy Chairperson:** Cr Doug Leeder

**Members:** Cr Stuart Crosby  
Cr Te Taru White

**In Attendance:** Yvonne Tatton, Principal Advisor, People and Leadership,  
Karen Aspey, General Manager, People and Leadership

### 1. Declaration of Conflicts of Interest

None

### 2. Minutes

**Minutes to be Confirmed**

#### 2.1 Public and Public Excluded Executive Employment Committee Minutes - 30 August 2024

**Resolved**

**That the Executive Employment Committee:**

- 1 Confirms the Executive Employment Committee Minutes - 30 August 2024, including the Public Excluded Minutes, as a true and correct record.**

**Nees/Crosby  
CARRIED**

### 3. Public Excluded Section

**Resolved**

**That the Executive Employment Committee:**

**Excludes the public from the following parts of the proceedings of this meeting as set out below:**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>Item No.</b>	<b>Subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under Section 48(1) for the passing of this resolution</b>	<b>When the item can be released into the public</b>
7.1	Public Excluded Executive Employment Committee Minutes - 30 August 2024	As noted in the relevant Minutes	As noted in the relevant Minutes	On the Chief Executive's approval.
8.1	Chief Executive's Job Description and Job Sizing	Withholding the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	48(1)(a)(i) Section 7 (2)(a).	The report to remain in Public Excluded until released under the authority of the Regional Council for the purposes of the Chief Executive application information.
8.2	Appointment of Recruitment Provider	Withholding the Information is necessary to carry out, without prejudice or disadvantage, commercial activities.	48(1)(a)(i) Section 7 (2)(h)	The report to remain in Public Excluded and the Resolutions be released to the public at the conclusion of the meeting.
8.3	Delegation to the Executive Employment Committee Chair	Withholding the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	48(1)(a)(i) Section 7 (2)(a).	At the conclusion of the meeting.

**Crosby/White  
CARRIED**

## **4. Resolutions Transferred into the Open**

### **4.1 Appointment of Recruitment Provider**

#### **Resolved**

**That the Executive Employment Committee:**

- 1 Receives the report, Appointment of a recruitment provider.**
- 2 Appoints Julia Stones & Associates Ltd as the Council's external recruitment provider to undertake a Chief Executive recruitment process.**
- 3 Receives the updated Chief Executive recruitment plan.**
- 4 Confirms the public be excluded from consideration of this report on the grounds set out in the Local Government Official Information and Meetings Act 1987 under Section 48(1)(a)(i) Section 7 (2)(a) as withholding the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.**
- 5 Confirms that the report remains in Public Excluded and the Resolutions be released to the public at the conclusion of the meeting.**

**Crosby/White  
CARRIED**

### **4.2 Delegation to the Executive Employment Committee Chair**

#### **Resolved**

**That the Executive Employment Committee:**

- 1 Receives the report, Appointment of recruitment provider and recruitment plan.**
- 2 Delegates authority to Cr Nees, Executive Employment Committee Chair to approve the final versions of advertising and candidate information required for the Chief Executive's recruitment process.**
- 3 Confirms that the public be excluded from consideration of this report on the grounds set out in the Local Government Official Information and Meetings Act 1987 under Section 48(1)(a)(i) Section 7 (2)(a) as withholding the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.**
- 4 Confirms that the report and resolutions be released to the public at the conclusion of the meeting.**

**Leeder/Crosby  
CARRIED**

**2:57 pm - the meeting closed.**

**CONFIRMED**

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Cr Jane Nees  
Chairperson, Executive Employment Committee