

# Executive Employment Committee

## Open Minutes

**Commencing:** Wednesday 31 July 2024, 09:30 am

**Venue:** Meeting Room 1, Ground Floor, Regional House, 1 Elizabeth Street, Tauranga and via Zoom.

**Chairperson:** Cr Jane Nees

**Deputy Chairperson:** Cr Doug Leeder

**Members:** Cr Stuart Crosby

Cr Te Taru White (via Zoom)

**In Attendance:** Yvonne Tatton, Principal Advisor – People and Leadership, Gillian Gibson, Consultant

**Apologies:** None

### 1. Declaration of Conflicts of Interest

None

### 2. Minutes

#### Minutes to be Confirmed

#### 2.1 Public and Public Excluded Executive Employment Committee Minutes - 29 February 2024

##### Resolved

That the Executive Employment Committee:

1. Confirms the Executive Employment Committee Minutes – 29 February 2024, including the Public Excluded Minutes, as a true and correct record.

Crosby/Leeder  
CARRIED

### 3. Public Excluded Section

#### Resolved

**That the Executive Employment Committee:**

**Excludes the public from the following parts of the proceedings of this meeting as set out below:**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

Item No.	Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution	When the item can be released into the public
6.1	Public Excluded Executive Employment Committee Minutes - 29 February 2024	As noted in the relevant Minutes.	As noted in the relevant Minutes	On the Chief Executive's approval.
7	Chief Executive's presentation	Withholding the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	48(1)(a)(i) Section 7 (2)(a).	On the Chief Executive's approval.
8.1	Chief Executive's 2023/24 annual performance and development review	Withholding the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	48(1)(a)(i) Section 7 (2)(a).	On the Chief Executive's approval.
8.2	Draft Chief Executive's 2024/2025 performance and development plan	Withholding the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	48(1)(a)(i) Section 7 (2)(a).	On the Chief Executive's approval.

Item No.	Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution	When the item can be released into the public
8.3	Chief Executive’s recruitment timeline and provider engagement process	Withholding the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	48(1)(a)(i) Section 7 (2)(a).	At the conclusion of the meeting

**Leeder/Crosby  
CARRIED**

## 4. Resolutions Transferred into the Open

### 8.3 Chief Executive’s recruitment timeline and provider engagement process

*Tabled Document 1 - 2024.07.31 Transferred into the Open Item 8.1 Executive Employment Committee Report - Chief Executive Recruitment Timeline and Provider Engagement Process: Objective ID A4735466*

#### Resolved

**That the Executive Employment Committee:**

- 1 Receives the report “Chief Executive recruitment process and timeframe”.**
- 2 Approves the recruitment process and timeline as identified in Attachment 1.**
- 3 Approves Registrations of Interest be sought from selected executive recruitment providers, with a short list to be brought back to the Executive Employment Committee for consideration and final appointment.**
- 4. Appoints Cr Nees as the Executive Employment Committee’s representative on the panel to shortlist registrations of interests received.**
- 5. Confirms the public be excluded from consideration of this report on the grounds set out in the Local Government Official Information and Meetings Act 1987 under Section 48(1)(a)(i) Section 7 (2)(a) as withholding the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.**
- 6. Confirms that the report and attachment be released from Public Excluded at the conclusion of the meeting.**

**Leeder/Nees  
CARRIED**

**1:15pm - the meeting closed.**

**CONFIRMED**

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Cr Jane Nees  
Chairperson, Executive Employment Committee