

Tauranga Public Transport Joint Committee

Open Minutes

Commencing:	Wednesday 16 August 2023, 2.00 pm
Venue:	Council Chambers, Regional House, 1 Elizabeth Street, Tauranga
Chairperson:	Cr Andrew von Dadelszen - Bay of Plenty Regional Council Toi Moana (BOPRC)
Deputy Chairperson:	Commission Chair Anne Tolley - Tauranga City Council (TCC)
Members:	Cr Paula Thompson (BOPRC) Commissioner Stephen Selwood (TCC)
In Attendance:	<p><u>BOPRC:</u> Cr Kat Macmillan (via Zoom); Cr Lyall Thurston (via Zoom); Oliver Haycock - Acting Director, Public Transport; Matthew Kilpatrick - Senior Transport Planner; Claudia Cameron - Committee Advisor.</p> <p><u>TCC:</u> Nic Johansson - General Manager, Infrastructure; Brendan Bisley - Director of Transport; Rachel Pinn - Consultant; Emily McLean - Programme Lead: City Development; Tom McIntyre - Team Lead, Transport Development.</p> <p><u>Presenters:</u> On behalf of Priority One: Nigel Tutt, Melissa Conrad, Greg Simmonds, Timothy Allan and Gemma Hignett.</p> <p><u>New Zealand Transport Agency (Waka Kotahi):</u> Simon Fendall - Principal Investment Advisor (via Zoom).</p>
Apologies:	None.

1. Items not on the Agenda

1.1 Park and Ride Update

Resolved

That the Tauranga Public Transport Joint Committee:

- 1 Accepts the late item, Park and Ride Update;**
- 2 Notes the reason the item is not on the Agenda is that the information was not available at the time the Agenda was prepared;**
- 3 Notes the reason the item cannot be delayed is that the Tauranga City Council meeting requiring an update on this item is before the next scheduled meeting of the Tauranga Public Transport Joint Committee;**
- 4 Agrees that the item be heard in the Public Excluded section.**

**Tolley/Selwood
CARRIED**

2. Order of Business

Agenda item 10.1, Chairperson's Report, would be heard after item 8.1 and the late item, Park and Ride Update, would be heard in the Public Excluded section after item 11.2.

Resolved

That the Tauranga Public Transport Joint Committee:

- 1 Accepts the changes to the order of business.**

**von Dadelszen/Thompson
CARRIED**

3. Declaration of Conflicts of Interest

None declared.

4. Minutes

Minutes to be Confirmed

4.1 Tauranga Public Transport Joint Committee Minutes - 23 May 2023

Resolved

That the Tauranga Public Transport Joint Committee:

- 1 Confirms the Tauranga Public Transport Joint Committee Minutes - 23 May 2023 as a true and correct record.**

**Thompson/Tolley
CARRIED**

5. Presentations

5.1 Shift Hub - Shifting Minds and Modes of Communities

Presentation: Shifting Minds and Modes of Communities: Objective ID A4454370 [⇒](#)

Presented by: Nigel Tutt, Melissa Conrad, Greg Simmonds, Timothy Allan and Gemma Hignett - On behalf of Priority One

Key Points:

- A key focus of the project was mode shift, particularly away from on-peak, private vehicle use
- Acknowledged the support from local partners
- The project provided a safe space to test different transport modes
- Current public perceptions included:
 - Car commutes were the quickest mode - although there was evidence to the contrary
 - There was a lack of public transport (PT) shelter from weather
 - Safety, lighting and bike storage at PT stops was important
- Key messages included:
 - Shift modes when you can, it was not a one size fits all approach
 - Multi-modal commutes, utilising micro-mobility (Lime Scooters), and PT were increasing
- Next Steps:
 - A series of focus groups for deeper analysis of the data
 - Learnings and next steps from the project would be compiled and a report made available.

Key Points - Members:

- Congratulated Shift Hub on the project initiative
- Supported bringing the business community on board and noted the potential for quick wins with CBD workers
- An instructional video demonstrating how to use the bus may be a useful resource to reach new users.

Key Points - Staff:

- BOPRC had developed scoping studies for travel demand management which would lead to a programme of initiatives. This was reported to the Regional Transport Committee.

6. Reports

6.1 Chairperson's Report

Presented by: Oliver Haycock – Acting Director, Public Transport (BOPRC)

Key Points:

- Environment Canterbury would pilot the new National Ticketing System (NTS), BOPRC would be second
- There was an 18% buffer of drivers, which reduced the risk of missed trips due to driver shortage
- BOPRC Annual Plan process had approved funding for the Tauranga on-demand trial
- BOPRC had responded quickly to the recent security issues, reallocating security hours to cover the school afternoon peak. Information was being

collated and reviewed to ascertain a complete picture of the network security level

- Other regions were also experiencing anti-social behaviour on their networks.

Key Points - Members:

- There was a perception that walking/taking the bus to school was less safe than being driven. A demonstration of the actual number of walking/PT incidents compared to driving incidents may encourage a perception shift.

Resolved

That the Tauranga Public Transport Joint Committee:

- 1 Receives the report, Chairperson's Report.**

**Thompson/Selwood
CARRIED**

7. Verbal Updates

7.1 Verbal Updates from the Previous Meeting

Presentation: Intro Slide: Objective ID A4454368 [↗](#)

Presented by: Oliver Haycock - Acting Director, Public Transport (BOPRC)

Key Points:

- The Tauranga Network Refresh continued to be a priority project, with November 2023 as the targeted go-live date
- Alternative locations for layover bus parking were being investigated by BOPRC and TCC staff.

Key Points - Members:

- Concern was raised that buses parked in the CBD were impacting businesses, particularly in the evening peak. Staff were encouraged to find an alternative location for bus layovers with urgency.

6. Reports (continued)

Decisions Required

6.2 Tauranga Public Transport Joint Committee Terms of Reference Amendment

Presented by: Oliver Haycock - Acting Director, Public Transport (BOPRC)

Resolved

That the Tauranga Public Transport Joint Committee:

- 1. Receives the report, Tauranga Public Transport Joint Committee Terms of Reference Amendment;**
- 2 Endorses the amendment to the Terms of Reference to allow for the appointment of a representative and alternate representative for Waka Kotahi NZ Transport, as a non-voting, external member of the Tauranga Public Transport Joint Committee;**
- 3 Recommends that the Bay of Plenty Regional Council and Tauranga City Council approves the above amendment to the Tauranga Public Transport Joint Committee Terms of Reference.**

**Tolley/Thompson
CARRIED**

Information Only**7.1 Joint Public Transport Committee Update Report**

Presented by: Oliver Haycock – Acting Director, Public Transport (BOPRC), Matthew Kilpatrick – Senior Transport Planner (BOPRC), Brendan Bisley – Director of Transport (TCC) and Tom McIntyre – Team Lead, Transport Development.

Key Points:

- 18 bus shelters had been installed, with 35 currently being assembled. Glass installation problems had been resolved and concrete pads had been poured, meaning the installation of the next group of shelters would occur quickly
- The Cameron Road bus shelters were unable to be red due to paint longevity issues.

Key Points - Members:

- A bright shelter colour as a point of difference was key, not the particular colour
- The Cameron Road Joint Venture partners (JV team) and TCC staff had made changes to reduce disruptions to Cameron Road traffic. Site visits by TCC and the JV team were regular and on-going
- Cameron Road stage one was due to be completed in December 2023, stage two was currently out for consultation
- Highlighted the need for the completion of the Arataki Public Transport Interchange Business Case; emphasised that clear communication from TCC and BOPRC with the Arataki community was important
- BOPRC and TCC must work together to ensure the early identification of issues or mis-communications.

In Response to Questions:

- The Network Refresh would benefit the Arataki community by reducing the number of layover buses in the vicinity of Farm Street.

Resolved

That the Tauranga Public Transport Joint Committee:

- 1 Receives the report, Joint Public Transport Committee Update Report.**

**Tolley/Selwood
CARRIED**

7.2 Western Bay of Plenty Public Transport Services and Infrastructure Business Case - Project Update

Presented by: Matthew Kilpatrick – Senior Transport Planner (BOPRC) and Rachel Pinn – Consultant (on behalf of TCC).

Key Points:

- This business case explored the services and infrastructure necessary to meet the needs of the future network. It looked at areas of the Tauranga network that were not currently included in other business cases
- The project was scalable, flexible and able to extend to outer growth areas to follow growth projects such as Tauriko West and Te Tumu
- The long list workshop developed high level options which would then be reduced to the short list options
- PT services having the continuous ability to avoid/fast track through congestion was required, particularly on the key PT corridor of Tauriko – CBD – Mount Maunganui – Arataki
- The expected completion date and submission to Waka Kotahi was February 2024.

Key Points - Members:

- Emphasised the importance of having appropriate consultation with the community
- Expressed frustration at the length of the business case process, but noted it was necessary to meet Waka Kotahi's requirements for funding
- Suggested staff update the Committee on improvements to current infrastructure that could be achieved quickly and in budget. This would allow short term gains.

In Response to Questions:

- The work undertaken to reach this point enabled the business case to continue at pace
- Much of the infrastructure improvements were being progressed via TCC business cases, this business case ensured the network was ready to capitalise on the improvements once completed
- Although network refreshes provided incremental improvements, the business case was required for funding purposes, identification of risks and to outline projects delivery time frames.

Resolved

That the Tauranga Public Transport Joint Committee:

- 1 Receives the report, Western Bay of Plenty Public Transport Services and Infrastructure Business Case - Project Update.**

**von Dadelszen/Tolley
CARRIED**

8. Public Excluded Section

Resolved

Resolution to exclude the public

- 1 Excludes the public from the following parts of the proceedings of this meeting as set out below:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution	When the item can be released into the public
8.1	Public Excluded Tauranga Public Transport Joint Committee Minutes - 23 May 2023	As noted in the relevant Minutes.	As noted in the relevant Minutes.	To remain in public excluded.
8.2	Tauranga City Council Memorandum - City Centre Public Transport Business Case	Withholding the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	48(1)(a)(i) Section 7 (2)(h).	On the Chief Executive's approval.
New Item	Park and Ride Update	Withholding the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	48(1)(a)(i) Section 7 (2)(h).	On completion of the Park and Ride facility.

- 2 That Simon Fendall and Marea Goodin-McKay (Waka Kotahi) be permitted to stay in the public excluded section of the meeting due to their knowledge of the matter under discussion, being Tauranga City Council Memorandum - City Centre Public Transport Business Case and Park and Ride Update**

**Tolley/Selwood
CARRIED**

4:30 pm - the meeting closed.

CONFIRMED 17 OCTOBER 2023

Cr Andrew von Dadelszen
Chairperson, Tauranga Public Transport Joint
Committee