

Extraordinary Bay of Plenty Civil Defence Emergency Management Group Joint Committee

Open Minutes

- Commencing:** Tuesday 22 August 2023, 4:00 pm
- Venue:** Zoom (Audio Visual Meeting)
- Chairperson:** Mayor Faylene Tunui - - Kawerau District Council (KDC)
- Deputy Chairperson:** Mayor James Denyer - Western Bay of Plenty District Council (WBOPDC)
- Members:**
- Ōpōtiki District Council (ODC):**
Mayor David Moore
 - Rotorua Lakes Council (RLC):**
Mayor Tania Tapsell
 - Tauranga City Council (TCC):**
Commissioner Bill Wasley (Alternate)
 - Whakatāne District Council (WDC):**
Mayor Victor Luca
 - Bay of Plenty Regional Council Toi Moana (BOPRC):**
Cr Malcolm Campbell, Cr Ron Scott (Alternate)
 - National Emergency Management Agency (NEMA)**
Lily Foulds (Observer)
- In Attendance:**
- Emergency Management Bay of Plenty (EMBOP):** Mark Crowe - Acting Director
 - BOPRC:** Reuben Fraser - General Manager, Regulatory Services; Tone Nerdrum Smith - Senior Advisor, Governance; Merinda Pansegrouw - Committee Advisor
- Apologies:** Commission Chair Anne Tolley, Deputy Mayor Lesley Immink (Alternate); Deputy Mayor Sandra Kai Fong (Alternate)

Declaration of Public Recording

Committee members were reminded that the meeting was being recorded; would be made available on the BOPRC website and archived for a period of three years:

Recording of Meeting: [Extraordinary BOP Civil Defence Emergency Management Group Joint Committee - 22 August 2023 - YouTube](#)

Opening Karakia

Provided by Mayor Faylene Tunui.

1. Apologies

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 **Accepts the apologies from Commission Chair Anne Tolley and Alternate Deputy Mayor Sandra Kai Fong, as tendered at the meeting;**

**Campbell/Moore
CARRIED**

- 2 **Accepts the apology from Alternate Deputy Mayor Lesley Immink, as tendered at the meeting.**

**Luca/Tunui
CARRIED**

2. Items not on the Agenda

2.1 Leave of Absence: Chairperson Mayor Tunui for BOP Civil Defence Emergency Management Joint Committee Meeting 29 September 2023 (Verbal Update)

This item was not included in the Agenda as the information was not available at the required time.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 **Accepts the late item, Leave of Absence: Chairperson Mayor Tunui for BOP Civil Defence Emergency Management Joint Committee Meeting 29 September 2023 (Verbal Update);**
- 2 **Notes that the item was not included in the Agenda as the information was not available at the required time; and**
- 3 **Agrees that the item cannot be delayed as the timeline necessitates an update prior to the next scheduled meeting.**

**Denyer/Moore
CARRIED**

3. Declaration of Conflicts of Interest

None advised.

4. Reports

Decisions Required

4.1 Appointment of a Replacement Hearings Panel Member: Bay of Plenty CDEM Group Plan 2023-2028

Nominations for the appointment of a replacement Hearings Panel member to hear submissions on behalf of the Bay of Plenty CDEM Group from the public on the draft Bay of Plenty CDEM Group Plan 2023-28:

The Chair called for nominations for the appointment of a replacement member to the Hearings Panel.

Nominated: Mayor Tania Tapsell

By: Mayor Moore/Commissioner Wasley

No further nominations were received.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Appointment of a Replacement Hearings Panel Member: Bay of Plenty CDEM Group Plan 2023-2028;**
- 2 Notes that Deputy Mayor Sandra Kai Fong is no longer available to serve as a Hearings Panel member to hear submissions on the draft Bay of Plenty CDEM Group 2023-2028 on behalf of the Bay of Plenty CDEM Group;**

**Tunui/Denyer
CARRIED**

- 3 Appoints Mayor Tania Tapsell to the Hearings Panel to hear submissions on the draft Bay of Plenty CDEM Group Plan 2023-28 on behalf of the Bay of Plenty CDEM Group, alongside Mayor Faylene Tunui and Mayor James Denyer.**

**Moore/Wasley
CARRIED**

5. Consideration of Items not on the Agenda

5.1 Leave of Absence: Chairperson Mayor Tunui for BOP Civil Defence Emergency Management Joint Committee Meeting 29 September 2023 (Verbal Update)

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Notes that Chairperson Mayor Faylene Tunui will be on leave for the 29 September 2023 Bay of Plenty Civil Defence Emergency Management Group Joint Committee meeting and that the Deputy Chair, Mayor James Denyer will chair the meeting.**

**Wasley/Luca
CARRIED**

6. Closing Karakia

Provided by Mayor Faylene Tunui.

4:12 pm - the meeting closed.

CONFIRMED 29 SEPTEMBER 2023

Mayor Faylene Tunui
Chairperson, Bay of Plenty Civil Defence
Emergency Management Group Joint Committee