

# Tauranga Public Transport Joint Committee

## Open Minutes

<b>Commencing:</b>	Tuesday 23 May 2023, 9.30 am
<b>Venue:</b>	Council Chambers, Regional House, 1 Elizabeth Street, Tauranga
<b>Chairperson:</b>	Cr Andrew von Dadelszen - Bay of Plenty Regional Council Toi Moana (BOPRC)
<b>Deputy Chairperson:</b>	Commission Chair Anne Tolley - Tauranga City Council (TCC)
<b>Members:</b>	Cr Paula Thompson (BOPRC) Commissioner Stephen Selwood (TCC)
<b>In Attendance:</b>	<p><u>BOPRC:</u> Cr Kat Macmillan; Mike Seabourne - Director, Public Transport; Chris Brewer - Public Transport Operations Manager; Oliver Haycock - Manager, Transport Planning; Claudia Cameron - Committee Advisor.</p> <p><u>TCC:</u> Commissioner Shadrach Rolleston; Nic Johansson - General Manager, Infrastructure; Brendan Bisley - Director of Transport; Scott Williamson - Acting Manager, Transport Infrastructure Outcomes; Stéphanie Keller-Busque - Circular Economy &amp; Waste Management and Minimisation Plan Lead; Tom McIntyre - Team Lead, Transport Development.</p> <p><u>Presenters:</u> Shaun Jones - Transport System Plan (TSP) Programme Manager (via Zoom); Craig Richards - Technical Director Transport Advisory - BECA (TSP Working Group Member).</p> <p><u>Waka Kotahi:</u> Jessica Andrew - Regional Manager System Design.</p>

Minute Note: This meeting was livestreamed and recorded and can be accessed on the BOPRC YouTube channel: [Tauranga Public Transport Joint Committee Meeting - 23 May 2023 - YouTube](#)

### 1. Apologies

None.

## 2. Declaration of Conflicts of Interest

None.

## 3. Minutes

### Minutes to be Confirmed

#### 3.1 Tauranga Public Transport Joint Committee Minutes - 28 February 2023

##### Resolved

That the Tauranga Public Transport Joint Committee:

- 1 Confirms the Tauranga Public Transport Joint Committee Minutes - 28 February 2023 as a true and correct record.

Selwood/Tolley  
CARRIED

## 4. Presentations

### 4.1 TSP Refresh Programme Update

*Presentation: TSP Refresh Programme Update: Objective ID A4379863* [↗](#)

Presented by: Shaun Jones - TSP Programme Manager and Craig Richards -  
Technical Director Transport Advisory – BECA (TSP Working Group  
Member)

#### **Key Points:**

- This project was a refresh of TSP version one, which involved analysis and re-assessment of modelling, KPIs, challenges and outcomes
- A robust, collaborative programme development process between Councils and Waka Kotahi was being followed, replicating the previous model that had seen around 90% of projects funded
- Collaboration was taking place between Waka Kotahi and Councils to prioritise programmes that resulted in the largest vehicle kilometres travelled (VKT) reduction
- Work was being conducted to ascertain how the VKT reduction programmes could align with and inform the Regional Land Transport Plan (RLTP).

#### **Key Points - Members:**

- Highlighted the need for the 'accessibility objective' to specifically reference accessible/equitable access to transport
- Emphasised the need to focus research into emission reduction within the parameters of an achievable transport system
- Noted the challenge of growing metros meeting VKT reduction targets and recommended a focus on emissions reduction.

**In Response to Questions:**

- KPIs were used to measure specific performance of sustainable urban growth. The aim was to enable short trips by active modes, and to work alongside the SmartGrowth Leadership Group (SLG) to connect growth areas
- One aspect of the funding gap was due to some projects being outside of the next 10-year funding cycle
- There was an increase in non-traditional Government funding avenues, such as the Climate Emergency Response Fund; plans were required to enable applications when opportunities arose
- Infrastructure Forums (such as the Western Bay of Plenty Infrastructure Forum) were non-public sector organisations to support economic growth of sub-regions. The outcomes advocated for by these forums were in alignment with TSP
- The four TSP objectives were evenly prioritised
- A national VKT reduction study was being undertaken alongside regional studies, with results expected in August 2023. TSP expressed an interest in future engagement with Councils around the implications of National VKT reduction plans.

## **5. Verbal Updates**

### **5.1 Supporting Infrastructure - Passenger Transport**

Presented by: Mike Seabourne - Director, Public Transport (BOPRC) and Oliver Haycock - Manager, Transport Planning (BOPRC)

**Key Points:**

- The network change to a through-route system would remove the layover of buses in the CBD. In the meantime, staff were aware of the issue and would explore potential solutions
- The on-demand trial was subject to the outcome of BOPRC Annual Plan deliberations. If approved, it would involve smaller vehicles, corner to corner service, controlled via phone or app. The proposed trial area was Pyes Pā-Greerton-Hospital.

**Key Points - Members:**

- Acknowledged the frustration of the community over the lack of parking spaces and the need to free up CBD space, and noted the original agreement of layover buses at Sulphur Point
- Noted the need to align timelines of BOPRC and TCC projects particularly within the CBD.

## **6. Reports**

### **Decisions Required**

#### **6.1 Tauranga City Council Bee Card Initiative - Invitation to Corporates**

Presented by – Stéphanie Keller-Busque - Circular Economy & WMMP Lead (TCC)

**Key Points:**

- The TCC initiative had been successful.

**Key Points - Members:**

- Recommended staff approach the Tauranga Business Chamber for participation.

**Key Points - Staff:**

- BOPRC had seen this as an opportunity to test the model, and following analysis would evaluate the viability of its roll out to other Councils or businesses.

**In Response to Questions:**

- There had been 50% TCC staff uptake and emissions reductions from this initiative would be assessed
- BOPRC had contributed the initial \$50 upload onto cards, with TCC funding subsequent top-ups.

**Resolved**

**That the Tauranga Public Transport Joint Committee:**

- 1 Receives the Tauranga City Council report, Tauranga City Council Bee Card Initiative - Invitation to Corporates;**
- 2 Endorses efforts to invite other corporates to provide work-subsidized Bee Cards for their staff and participate in reducing transport emissions in Tauranga.**

**Thompson/Tolley  
CARRIED**

**Information Only**

**6.2 Memorandum - Cameron Road Bus Lane**

Presented by: Brendan Bisley - Director of Transport (TCC)

**Key Points:**

- There was an agreement to have full time bus lanes within the next ten years along Cameron road, this report focused on the first six months of bus lanes becoming operational, due at the end of 2023
- To ease the transition from parking to bus lanes, directional peak bus lane operations were proposed – morning peak: inbound bus lanes operate, afternoon peak: outbound bus lanes operate. When not operating as bus lanes they would be used for on-street parking
- Bus lanes operating during significant traffic increased reliability of buses but must be balanced against the removal of parking in front of businesses – compromise was required.

**Key Points - Members:**

- Noted the additional risk from cyclists riding on the road instead of the purpose built, safer cycle lanes
- Acknowledged that businesses would be impacted by Cameron Road's change from an arterial route to a multi-modal active transport and public transport corridor
- Suggested staff from TCC and BOPRC work collaboratively to create a joint ten year Master Plan and Communications Plan which clearly expressed the project direction, sequence of events and expected timing of changes for the Cameron Road area. This would allow the public, businesses and partner councils to understand and prepare for the changes ahead
- Recognised plan completion was required, and communications, underway before the 'go live' of Cameron Road Stage 1 at the end of the year.

**In Response to Questions:**

- Training would be provided to bus drivers to navigate the changes to the bus lane operation hours
- Highlighted the need to educate the public on how the movement of buses may change, for example in a bus queue jump lane
- Peak school traffic coincided with a peak time for businesses, which must be taken into consideration.

**Resolved**

**That the Tauranga Public Transport Joint Committee:**

- 1 Receives the Tauranga City Council report, Memorandum - Cameron Road Bus Lane;**
- 2 Directs staff to prepare a Ten Year Plan for achieving the project as per the MOU between BOPRC, TCC and Waka Kotahi, and related works. On completion of that a Communication Plan between the three partners be prepared.**

**Tolley/Thompson  
CARRIED**

**7. Public Excluded Section****Resolved**

**Resolution to exclude the public**

- 1 Excludes the public from the following parts of the proceedings of this meeting as set out below:**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>Item No.</b>	<b>Subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under Section 48(1) for the passing of this resolution</b>	<b>When the item can be released into the public</b>
7.1	Public Excluded Tauranga Public Transport Joint Committee Minutes - 28 February 2023	As noted in the relevant Minutes.	As noted in the relevant Minutes.	To remain in public excluded.
7.2	Tauranga Short-Term Park and Ride Trial (V-1274-000-RPT-TA-0001)	Withholding the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	48(1)(a)(i) Section 7 (2)(h).	At the conclusion of the study.
7.3	Security Services	Withholding the information is necessary to protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information.	48(1)(a)(i) Section 7 (2)(b)(ii).	To remain in public excluded.
7.4	UPDATE: Cameron Road Bus Shelter Options and City-Wide Bus Stop Upgrades	Withholding the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	48(1)(a)(i) Section 7 (2)(h).	To remain in public excluded.

**Tolley/Thompson  
CARRIED**

**12.05 pm – the meeting closed.**

**CONFIRMED 16 AUGUST 2023**

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Cr Andrew von Dadelszen  
Chairperson, Tauranga Public Transport Joint  
Committee