

Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park

Ngā Meneti Open Minutes

Commencing: Thursday 30 March 2023, 9.37 am

Venue: Council Chambers, Regional House, 1 Elizabeth Street, Tauranga

Heamana

Chairperson: Cr Kat Macmillan - Bay of Plenty Regional Council Toi Moana (BOPRC) (Co-Chair) - Appointed at the meeting

Ngā Kopounga

Members: Cr Jane Nees - BOPRC
Cr Matemoana McDonald - BOPRC
Sam Mikaere - Ngāti Pūkenga (via Zoom)
Mokoera Te Amo - Te Kapu o Waitaha (Alternate)

Te Hunga i Tae Ake In Attendance:

Spencer Webster - Ngā Potiki a Tamapahore Trust CEO, Pim de Monchy - Coastal Catchments Manager, Yvonne Tatton - Governance Manager, Courtney Bell - Team Leader Western Catchments, Hayden Schick - Land Management Officer, Claudia Cameron - Committee Advisor.

Ngā Hōnea

Apologies: Cr Stuart Crosby - BOPRC, Aroha Ririnui - Ngāti He, Maru Tapsell - Te Kapu o Waitaha and Lara Burkhardt - Ngā Potiki a Tamapahore Trust for absence.

1. Karakia Whakatuwhera Opening Karakia

A karakia was provided by Mokoera Te Amo.

2. Ngā Hōnea Apologies

Resolved

That the Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park:

- 1 Accepts the apologies from Cr Stuart Crosby, Lara Burkhardt, Aroha Ririnui and Maru Tapsell for absence, tendered at the meeting.**

McDonald/Macmillan
CARRIED

3. Raupapa o Ngā Take Order of Business

Pim de Monchy - Coastal Catchments Manager and Committee Champion advised that he would fulfill the role of Acting Chair for the opening of the hui.

Agenda Item 9.1 (Minute Item 7.1): Te Uepu Co-Chairpersons Appointment would be taken before any other business. Following that, the remainder of business was to be conducted by a newly appointed Co-Chair.

7.1 Te Uepu Co-Chairpersons Appointment

Presented by: Pim de Monchy - BOPRC Coastal Catchments Manager.

Cr Kat Macmillan was nominated as the BOPRC Co-Chair.

McDonald/Nees

Maru Tapsell - Te Kapu o Waitaha was nominated as the Iwi Member Co-Chair. Maru Tapsell had verbally confirmed his acceptance of nomination prior to the hui.

Te Amo/Mikaere

Resolved

That Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park:

- 1 Receives the report, Te Uepu Co-Chairpersons Appointment.**
- 2 Appoints Cr Kat Macmillan as the Bay of Plenty Regional Council Co-Chair; and,**
- 3 Appoints Maru Tapsell - Te Kapu o Waitaha as the Iwi Member Co-Chair.**

McDonald/Te Amo
CARRIED

9.43 am - the meeting **adjourned**.

9.46 am - the meeting **reconvened**.

Cr Kat Macmillan **assumed** the Chair.

4. Whakapuakanga o Ngā Take Whai Taha-Rua Declaration of Conflicts of Interest

None declared.

5. Ngā Meneti Minutes

Kia Whakaūngia Ngā Meneti Minutes to be Confirmed

5.1 Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park Minutes - 26 August 2022

Resolved

That the Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park:

- 1 Confirms the Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park Minutes - 26 August 2022 as a true and correct record.

Nees/McDonald
CARRIED

6. Ngā Whakamārama a Ngā Rōpū Update from Partners

Te Kapu o Waitaha:

Update provided by Mokoera Te Amo.

- The inaugural 2023 Matariki celebration would be scaled back to the bare minimum, with planning to be continued with BOPRC staff.
- A more significant event could be undertaken in 2024.
- If the carpark opening date aligned with Matariki, the celebrations could be combined.

BOPRC Toi Moana:

Update provided by Pim de Monchy - Coastal Catchments Manager.

- February Workshop Update:
 - A BOPRC staff member had been assigned to provide assistance with the Work Plan document, with an update anticipated by the next meeting
 - Photos of Pāpāmoa Hills from the pre-farming era had not yet been sourced
- The Stevenson Aggregates Ltd application for consent variation, to Western Bay of Plenty District Council, was currently on hold.

Key Points - Members:

- The Five Year Implementation Work Plan document should sufficiently align with the BOPRC Policy on Regional Parks.

7. Ngā Pūrongo Reports

Ngā Whakatau e Hiahiatia Ana Decisions Required

7.2 Bay of Plenty Regional Council Membership and Terms of Reference Update - Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park

Presented by: Yvonne Tatton - Governance Manager.

Key Points:

- The Terms of Reference had been endorsed by Te Uepu and Bay of Plenty Regional Council, and was currently with member organisations for their consideration.

Resolved

That the Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park:

- 1 Receives the report, Bay of Plenty Regional Membership and Terms of Reference Update;**
- 2 Notes the re-appointment of Cr Matemoana McDonald, Cr Jane Nees and Cr Stuart Crosby, and the appointment of Cr Kat Macmillan as members for Bay of Plenty Regional Council.**

**Nees/Te Amo
CARRIED**

Hei Pānui Anake Information Only

7.3 Pāpāmoa Hills Operations Report

Presentation: Te Uepu Presentation 30 March 2023: Objective ID A4345061 [⇒](#)

Presented by: Hayden Schick - Land Management Officer and Courtney Bell - Team Leader Western Catchments.

Key Points:

- Archaeological finds discovered during the new carpark track construction had been photographed and recorded
- The 2023 revegetation site was approximately one hectare, with archaeologists consulted to approve planting protocols
- The old toilet block would be decommissioned once the new facilities were operational
- There had been reduced visitor numbers this summer, and a campaign to raise awareness of the Park would be undertaken by the Communications Team.

Key Points - Members:

- Expressed interest in a future kaitiakitanga role to shadow the Park Ranger
- Suggested a breakdown of health and safety data, which included any incidents and information on new tracks' gradients
- Increased signage throughout the Park would make incident reporting or calling for assistance easier.

In Response to Questions:

- The new carpark featured bike lock facilities
- For security reasons, car park gates were locked at night, there was lighting and cameras, and the Park Ranger was on call
- The lack of flat accessible land reduced the scope for public planting days.

Resolved

That Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park:

- 1 Receives the report, Pāpāmoa Hills Operations Report;**

**McDonald/Nees
CARRIED**

7.2 Pāpāmoa Hills Upgrade Project

Presented by: Courtney Bell – Team Leader Western Catchments and Hayden Schick - Land Management Officer.

Key Points:

- The completion date may be delayed due to the wet summer
- A wheelchair accessible loop track around the wetlands was an additional component
- The initial location for the Tomokanga risked uneven settlement due to soft soil, placement on the preloaded ground was recommended and had been approved by the design team
- A 3D relief map, information and seating were to be located in the circular area behind the Tomokanga
- The smaller scale Matariki celebration required no additional funding.

Key Points - Members:

- Suggested karakia at the Tomokanga installation and a pre-dawn karakia for the unveiling, followed by kai and a day-time event at the Park.

In Response to Questions:

- Graffiti had not been a prominent issue, and the water tank graffiti would be painted over.

Resolved

That Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park:

- 1 Receives the report, Pāpāmoa Hills Upgrade Project**
- 2 Agrees staff explore potential options to keep vehicles from the grass surrounding the Tomokanga, and report back to Members of Te Uepu.**

**Nees/Te Amo
CARRIED**

8. Wāhanga Tūmataiti Public Excluded Section

Resolved

Resolution to exclude the public

- 1 Excludes the public from the following parts of the proceedings of this meeting as set out below:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution	When the item can be released into the public
8.1	Public Excluded Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park Minutes - 26 August 2022	As noted in the relevant Minutes.	As noted in the relevant Minutes.	To remain in public excluded.

**McDonald/Nees
CARRIED**

9. Karakia Kati Closing Karakia

A karakia was provided by Mokoera Te Amo.

12.01 pm - the meeting closed.

CONFIRMED 20 OCTOBER 2023

Cr Kat Macmillan
Co-Chair, Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park