

Bay of Plenty Civil Defence Emergency Management Group Joint Committee

Open Minutes

- Commencing:** Friday 8 July 2022, 10:00 am
- Venue:** Council Chambers, Regional House, 1 Elizabeth Street, Tauranga and via Zoom (Audio Visual Meeting)
- Chairperson:** Cr David Love (Bay of Plenty Regional Council Toi Moana (BOPRC))
- Deputy Chairperson:** Mayor Judy Turner (Whakatāne District Council (WDC)) (via Zoom)
- Members:**
Kawerau District Council (KDC): Mayor Malcolm Campbell; Deputy Mayor Faylene Tunui (Alternate)
Ōpōtiki District Council (ODC): Mayor Lyn Riesterer
Rotorua Lakes Council (RLC): Mayor Steve Chadwick (via Zoom)
Tauranga City Council (TCC): Commissioner Bill Wasley (Alternate)
Observer: National Emergency Management Agency (NEMA) Jaci Sinko - Regional Emergency Management Advisor (via Zoom)
- In Attendance:**
Kawerau District Council (KDC): Russell George - Chair of Coordinating Executive Group (CEG) & Chief Executive Officer
Emergency Management Bay of Plenty (EMBOP): Clinton Naude - Director; Janelle Coradine - Manager, Planning; Malinda Meads - Senior Advisor, Tsunami Readiness; Lisa Glass - Senior Advisor, Communications; Benjamyn Neave - Advisor, Planning; Andrea Thompson - Executive Assistant
Tauranga City Council (TCC): Isaac Orchard - Community Resilience Advisor
BOPRC: Reuben Fraser - Acting General Manager Regulatory Services; Merinda Pansegrouw - Committee Advisor
Other: Brad Scott - GNS Science; Captain Robert Mclean - New Zealand Defence Force
- Apologies:** Deputy Mayor Andrew Iles (Alternate); TCC Commission Chair Anne Tolley

Declaration of Public Recording

Committee members were reminded that the public section of the meeting was being recorded and would be made available on the BOPRC website and archived for a period of three years:

Recording of Meeting: [Civil Defence Emergency Management Group Zoom Recording - 8 July 2022 - YouTube](#)

1. Apologies

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Accepts the apologies from Deputy Mayor Andrew Iles and Commission Chair Anne Tolley tendered at the meeting.**

**Campbell/Wasley
CARRIED**

2. Declaration of Conflicts of Interest

None advised.

3. Minutes

Minutes to be Confirmed

3.1 Bay of Plenty Civil Defence Emergency Management Group Joint Committee Minutes - 18 March 2022

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Confirms the Bay of Plenty Civil Defence Emergency Management Group Joint Committee Minutes - 18 March 2022 as a true and correct record.**

**Love/Riesterer
CARRIED**

4. Reports

Decisions Required

4.1 Bay of Plenty CDEM Group 2021/22 Annual Plan Dashboard as at 24 June 2022

Presented by: Clinton Naude, Director, Emergency Management Bay of Plenty.

Key Points:

- Dashboard dated 24 June 2022 was the last report for the 2021/2022 financial year; consequently the format differed from previous dashboards as it summarised tasks that had been completed over the past year
- The final 2021/2022 Annual Report would be presented to the 23 September 2022 meeting.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Bay of Plenty CDEM Group 2021/22 Annual Plan Dashboard as at 24 June 2022.**

**Wasley/Campbell
CARRIED**

4.2 Bay of Plenty Civil Defence Emergency Management Group - Controller and Recovery Manager Statutory Appointments

Presented by: Clinton Naude, Director, Emergency Management Bay of Plenty.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Bay of Plenty Civil Defence Emergency Management Group - Controller and Recovery Manager Statutory Appointments;**
- 2 Appoints Cara Gordon as Alternative Group Controller for the Bay of Plenty Civil Defence Emergency Management Group, as defined under s 26(2) of the CDEM Act 2002;**
- 3 Appoints Paula Naude as Local Recovery Manager for the Bay of Plenty Civil Defence Emergency Management Group, as defined under s 30(1) of the CDEM Act 2002;**
- 4 Rescinds the appointment of Lee Hazlewood as Alternative Group Controller for the Bay of Plenty Civil Defence Emergency Management Group as defined under s 26(2) of the CDEM Act 2002;**
- 5 Rescinds the appointments of Eric Newman as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group as defined under s 27(1), as of the CDEM Act 2002 and Blaise Williams as Local Recovery Manager for the Bay of Plenty Civil Defence Emergency Management Group, as defined under s 30(1) of the CDEM Act 2002;**
- 6 Rescinds the appointment of Aileen Lawrie as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group as defined under s 27(1) as of the CDEM Act 2002, effective from 26 July 2022; and**
- 7 Rescinds the appointment of Sarah Omundsen as Alternative Group Controller for the Bay of Plenty Civil Defence Emergency Management Group as defined under s 26(2) of the CDEM Act 2002, effective from 31 August 2022**

**Campbell/Wasley
CARRIED**

4.3 Bay of Plenty CDEM Group Annual Plan 2022/2023

Presented by: Clinton Naude, Director, Emergency Management Bay of Plenty.

Key Points:

- Intent of the Annual Plan was to articulate the major activities that would achieve the goals and objectives of the Bay of Plenty Civil Defence Emergency Management (CDEM) Group Plan 2018-2023
- Plan included activities to be delivered by all Local Authorities and Emergency Management Bay of Plenty (EMBOP)
- The Annual Plan had been developed in consultation with Local Authority emergency management staff and the Coordinating Executive Group (CEG) Local Authorities Subcommittee members
- Acknowledged the unpredictability of the operating environment and the importance to stay receptive to change/adapt priorities.

Key Points - Members:

- With reference to Page 19 of the Plan “Ongoing Operational Commitment & Activities”, pointed out that under “volunteers”, reference be included to Regional Māori Health Committee, as a link to locality networks, as a partner in the development of operational response
- Acknowledged forthcoming changes/developing of new relationships required following the Health System Reform 2022 effective 1 July 2022
- For effective strategic engagement with iwi partners on processes it was imperative to have clear measures in place
- Cognisant of the challenges iwi partners potentially could experience when participating in consultation processes due to limited resourcing.

Item for Staff Follow Up:

- Updated report on the Bay of Plenty CDEM Group Annual Plan 2022/2023 to be presented to the 23 September 2022 meeting to include final budgets for CDEM Groups for the 2022-2023 financial period.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Bay of Plenty CDEM Group Annual Plan 2022/2023.**
- 2 Approves the Bay of Plenty CDEM Group Annual Plan 2022/2023.**

**Riesterer/Wasley
CARRIED**

4.4 Bay of Plenty CDEM Group Tsunami Ready Programme Update

Director, Emergency Management Bay of Plenty Clinton Naude presented the report, supported by Malinda Meads Senior Advisor, Tsunami Readiness.

Key Points:

- Bay of Plenty CDEM Group had prioritised resourcing for the design and implementation of a Tsunami Ready Programme to coordinate work across the Region
- The work programme identified workstreams to support work across the 4Rs: Reduction, Readiness, Response and Recovery
- Key lessons from the 5 March 2021 Tsunami Events would also be addressed; effective community preparedness and multi-agency response to be supported to reduce the impact that significant earthquake and Tsunami hazards could have on communities in the Region.

Public Excluded Section

Resolved

Resolution to exclude the public

- 1 Excludes the public from the following parts of the proceedings of this meeting as set out below:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution	When the item can be released into the public
4.4	Tsunami Ready Programme Update: PowerPoint Presentation	Withholding the information is necessary to not unreasonably prejudice the commercial position of the person who supplied or is the subject of the information. Withholding the information is necessary to protect information which is the subject to an obligation of confidence, where disclosed would otherwise damage the public interest.	48(1)(a)(i) Section 7 (2)(b)(ii) 48(1)(a)(i) Section 7 (2)(c)(ii)	To remain in public excluded

**Campbell/Wasley
 CARRIED**

Readmit the Public

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Readmits the public.**

**Love/Riesterer
CARRIED**

4.4 Bay of Plenty CDEM Group Tsunami Ready Programme Update (continued)

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Bay of Plenty CDEM Group Tsunami Ready Programme Update;**
- 2 Approves the approach for the Bay of Plenty CDEM Group Tsunami Ready Programme including the proposed approach for the Regional Tsunami Evacuation Zone Map work;**
- 3 Accepts the current risks associated with current Bay of Plenty tsunami inundation modelling for the Region; and**
- 4 Approves the Bay of Plenty CDEM Group Position Statement on CDEM capability in support of readiness and response to the tsunami hazard.**

**Love/Riesterer
CARRIED**

Information Only

4.5 Bay of Plenty CDEM Group Plan 2023-28 Coordination and Schedule

Presented by: Clinton Naude, Director, Emergency Management Bay of Plenty and Janelle Coradine, Manager - Planning.

Key Points:

- Outlined the coordination and engagement pathway for the review of the Bay of Plenty Civil Defence Emergency Management (CDEM) Group Plan 2023 - 2028; the planned schedule and the engagement processes to follow
- Highlighted several parallel workstreams flow from the Plan that were being reviewed in tandem
- Approval/sign off timelines, with final sign-off planned for mid-July 2023.

Key Points - Members:

- Since iwi/Māori engagement was of particular importance to the CDEM Plan 2023- 2028, timelines needed to be realistic/practical
- Members of the Joint Committee, as leaders in their respective communities, offered to assist with encouraging participation when/where required to ensure maximum involvement by communities
- In addition to the conventional partners known to individual territorial authorities, encouraged engagement with local Covid Response Teams as they offered excellent networking opportunities.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Bay of Plenty CDEM Group Plan 2023-28 Coordination and Schedule.**

**Wasley/Campbell
CARRIED**

4.6 Update - National Emergency Management Agency (NEMA)

*Presentation National Emergency Management Agency Update - July 2022:
Objective ID A4139836 [⇒](#)*

Presented by: National Emergency Management Agency (NEMA) Regional Emergency Management Advisor, Jaci Sinko.

Key Points Presentation:

- Trifecta Programme Update
 - Emergency Management Bill: proposals were being refined based on sector feedback/submissions on the Bill to be called for in November 2022 and heard in early 2023
 - Emergency Management plan: was currently under development/engagement with emergency management staff ongoing
- New Minister for Emergency Management - Hon Kieran McAnulty, MP for Wairarapa
- Monitoring, Alerting and Reporting Centre officially opened 28 June 2022
- Aotearoa Tsunami Evacuation Maps displaying evacuation data for CDEM Groups were live on the NEMA website; however, currently working with EMBOP to develop solutions to known issues.

Key Points - Members:

- Since the new Minister for Emergency Management was currently planning visits to individual councils in the region, suggested that a co-ordinated visit to Bay of Plenty councils be considered to enable raising CDEM matters with the Minister as a group.

Item for Staff Follow Up:

- Consideration be given to inviting the newly appointed Minister for Emergency Management, Hon Kieran McAnulty to a future meeting of the Civil Defence Emergency Management Group Joint Committee.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Receives the verbal update from the National Emergency Management Agency provided by Regional Emergency Management Advisor, Jaci Sinko.**

**Riesterer/Wasley
CARRIED**

4.7 GNS Science Update – Mt Ruapehu: Volcano Unrest

*Presentation GNS Science Ruapehu Volcano Unrest Update 8 July 2022: Objective
ID A4139832 [↔](#)*

Presented by: GNS Science Volcano Information Specialist Brad Scott.

Key Points:

- Provided an update on Mt Ruapehu and what future activity at the volcano might look like
- Overview of the New Zealand Volcanic Alert Level System used for volcanic activity
- Regional earthquake activity in the Mt Ruapehu area over the past 12 months
- Overview of indicators
- Mt Ruapehu Model - combination of deep magma storage with shallower smaller magma intrusions, topped by a hydrothermal system and crater lake
- Ruapehu activity scenarios for the 13 weeks from 5/7/22 to 3/10/22
- Probability for any of the scenarios
- Public facing posters to educate communities
- Chemistry data, low volcanic tremor levels and a stable warm lake temperature had indicated a decline in the level of volcanic unrest at Mt Ruapehu. Current Volcanic Alert for Mt Ruapehu - Level 1.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the verbal update, GNS Science Update – Mt Ruapehu: Volcano Unrest, provided by GNS Science.**

**Love/Campbell
CARRIED**

5. Public Excluded Section

Resolved

Resolution to exclude the public

- 1 Excludes the public from the following parts of the proceedings of this meeting as set out below:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution	When the item can be released into the public
5.1	Public Excluded Bay of Plenty Civil Defence Emergency Management Group Joint Committee Minutes - 18 March 2022	As noted in the relevant Minutes.	As noted in the relevant Minutes.	To remain in public excluded.

**Love/Wasley
CARRIED**

11:50am - the meeting closed.

CONFIRMED

Cr David Love
Chairperson, Bay of Plenty Civil Defence
Emergency Management Group Joint Committee